



BOARD OF SELECTMEN
J.V. FLETCHER LIBRARY
50 MAIN STREET
WESTFORD, MA 01886
Main Meeting Room
Tuesday, August 12, 2008
7:00PM

MEETING AGENDA

1. 7:00PM **Executive Session:**
ZBA/BOS-JPI Negotiations
2. 7:29PM **Call to Order/Pledge of Allegiance**
3. 7:30PM **Public Hearing-Karshipov LLC**
234 Littleton Road
Class II License Application

Issue: BoS will review an application by Karshipov, LLC for a Class II License to operate an automobile wholesale business from the said location. The business premises will not be open to the public.
4. 7:35PM **Open Forum/FAQ's/Announcements**
a) Westford Police Department; \$10,000 Child Passenger Safety Equipment Grant Award
b) Nashoba Valley Technical High School 2008-2009 community projects announcement
5. 7:40PM **Hiring Freeze Waiver**
Library Associate
Issue: BoS will review a request by Library Director to waive the hiring freeze to fill the vacant Library Associate/Acquisition position.
6. 7:50PM **Goal Setting; Immediate Town Issues**

Issue: BoS will prioritize and discuss the order of certain Town issues that are time sensitive requiring immediate action.
7. 7:55PM **Special Town Meeting**
Issue: BoS review proposed warrant articles with sponsoring board/committee/departments present

8. 8:00PM **Consent Agenda**
a) One Day License, Brews' n Blues Festival, Nashoba Valley Ski Area; August 23, 2008; 11:00AM-7:00PM
b) One Day License, Nabnasset American Legion; Annual BBQ; August 16, 2008; 12:00PM-10:00PM
c) One Day License, First Parish Church, August 28, 2008; 7:30PM-12:00PM
d) Request to Close Tadmuck Lane on September 7, 2008; Neighborhood Picnic; 12:00PM-8:00PM.
e) Election Officer Appointments
f) Request from Westford Police Department re: Rules and Regulations Policy Authorization
9. 8:05PM **Acceptance of Minutes**
For Review
a) July 8, 2008
10. 8:10PM **Old/New Business**
a) Request for Approval of Use of Conservation Commission Receipts Reserved Funds
b) Town Hall Update
c) Perchlorate Update
d) Town Counsel Services Update
e) Comprehensive Master Plan Update
f) Information Technology-Acceptable Use Policy
g) Electronic Mail Policy-Acceptable Use Policy
h) BoS Rules of Procedure Policy
11. 8:25PM **Board Reports/Updates**
Board/Committee Appointments
12. 8:30PM **Correspondence**
- 8:35PM **Adjournment**

CORRESPONDENCE
August 12, 2008

Section A: Received Correspondence

- 8.1 Notice of Meeting/Agenda from NMCOG July 16, 2008
- 8.2 Notice of Meeting/Agenda from NMCOG August 8, 2008
- 8.3 Opinion from Brackett & Lucas re: East Boston Camps re: East Boston Camps Equipment (July 14, 2008)
- 8.4 Letter from EOT Mass Highway Department re: National Bridge Inspection re: Brookside Rd/Stony Brook
- 8.5 Letter from Comcast re Community Investment Report and Memo re: Preparation of Broadcast Digital Television
- 8.6 Invitation to Middlesex County 4-H Fair on August 22, 23 and 24th
- 8.7 Opinion from Brackett & Lucas re: East Boston Camps re: East Boston Camps Equipment (July 30, 2008)

Section B: Staff/Departmental Reports

- 8.8 E-Mail message from Library Director Ellen Rainville re: Meeting Room status at Library in September
- 8.9 Social Worker Report June 2008
- 8.10 Social Worker Report July 2008
- 8.11 Westford Council on Aging Van Vehicle Report
- 8.12 Westford Water Dept. Resident Mailing re: water rate increase
- 8.13 Westford Council on Aging Newsletter July 2008
- 8.14 Westford Council on Aging Newsletter August 2008
- 8.15 Adult Supportive Day Program Report June 2008
- 8.16 Memo from Westford ZBA- Record of Proceedings and Notice of Decision
- 8.17 Letter of Thanks to Scott Cowdrey, Highway Dept from Tax Collector and Town Clerk
- 8.18 Letter of Thanks to John Livsey, Town Engineer from Tax Collector and Town Clerk
- 8.19 Letter of Thanks to Paul Starratt, Asst. Town Engineer from Tax Collector and Town Clerk
- 8.20 Letter of Thanks to Chris McClure, Technology Director from Tax Collector and Town Clerk
- 8.21 Letter of Thanks to Joe Ingalls, Highway Dept from Tax Collector

and Town Clerk

- 8.22 Letter of Thanks to Richard Barrett, Highway Superintendent from Tax Collector and Town Clerk
- 8.23 Letter of Thanks to Ellen Rainville, Library Director from Tax Collector and Town Clerk
- 8.24 8.23 Letter of Thanks to Tom McEnaney, Police Chief from Tax Collector and Town Clerk
- 8.25 Letter of Thanks to Pat Savage, Recreation Director from Tax Collector and Town Clerk